



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on April 8, 2026. President Dennis Brown called the meeting to order at 3:30 pm. Mr. Brown led the Board Members and guests in the Pledge of Allegiance.

Call to Order: Dennis Brown, present Dr. Janet Rickabaugh, present
Steve Meadors, present Dr. Brian Treon, present
Trevor Seal, present

Others present included Dr. James Kaya, Medical Director; Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner of Environmental Health Services; Maalini Vijayan, Assistant Health Commissioner of Community Health Services; Dr. Tara Jimison, Director of Nursing; Brian M. Williamson, Director of Environmental Health; Tyler Braasch, Director of Water and Waste; Tom Racke, Plumbing Director; Krista Rose, Communications Coordinator; Katrina Stapleton, Fiscal Officer; and others as listed on Attachment #1.

Reorganization of the Board - Mr. Brown relinquished the Chair to Ms. Nesbit. Ms. Nesbit asked for nominations for the President of the Board of Health position. Mr. Seal made a motion to nominate Dennis Brown to the position of President of the Board of Health. The motion was seconded by Mr. Meadors. The vote was all ayes; Dennis Brown was elected President of the Board of Health.

Ms. Nesbit returned the Chair to Mr. Brown. Mr. Brown asked for nominations for Vice President of the Board of Health. Mr. Meadors made a motion to nominate Dr. Janet Rickabaugh as Vice President of the Board of Health. The motion was seconded by Dr. Treon. The vote was all ayes; Dr. Janet Rickabaugh was elected Vice President of the Board of Health.

CONSENT AGENDA:

Ms. Nesbit stated a consent agenda was prepared for the Board. No members requested further discussion of items on the consent agenda. Ms. Nesbit recommended approval of the following items:

- 1. Approval of Board of Health Meeting Minutes from March 11, 2026-** Recommendation to approve the minutes of the March 11, 2026, Board of Health meeting as presented.
- 2. Variances Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variances for black water holding tanks for an additional month.
 - a. Cincinnati Nature Center- 6922 Gaynor Road, Goshen Twp (4-V-26)
 - b. Deatherage- 3074 Bachelier Drive, Pierce Township (8-V-26)
- 3. Approval to Appoint Alexis Capurro as the Part-Time Communications Intern in the Administration Division-** Recommendation to appoint Alexis Capurro as the part-time Communications Intern in the Administration Division at the salary indicated on the attached salary sheet, contingent on satisfactory completion of all pre-employment checks. (Attachment #2)

4. **Approval of Certification of State Subsidy Application-** Recommendation to approve the Certification of State Subsidy application. (Attachment #3)
5. **Approval of Letter of Engagement for Fiscal Year 2025 Audit-** Recommendation to approve signing the FY 2025 Audit Letter of Engagement outlining audit procedures with the Auditor of State Office. (Attachment #4)

Mr. Seal made a motion to approve consent agenda items #1 through #5. Mr. Meadors seconded the motion. The vote was all ayes; motion carried.

NON-CONSENT AGENDA:

Variances:

Isolation Distance at 6681 Russell St, Miami Township (9-V-26)- Mr. Braasch stated Stanley Durst and Sandra Groene requested an isolation distance variance to install an Advanced Treatment Leachfield (ATL) septic system five feet from the proposed home, four feet from a shed, and seven feet from the property line at 6681 Russell St, Miami Township (9-V-26). Mr. Braasch explained that an ATL was a newer system that uses underground sand treatment. Staff recommended approval as it was the best placement for the system.

Mr. Meadors made a motion to approve the construction and installation of an ATL septic system five feet from the proposed home, four feet from a shed, and seven feet from the property line at 6681 Russell St, Miami Township (9-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

Connect a Room Addition to the Existing Household Sewage Treatment System at 3152 Sherilyn Ln, Stonelick Township (10-V-26) – Mr. Braasch stated Daniel and Loriann Reilly requested approval to connect a room addition to the existing sand filter system at 3152 Sherilyn Ln, Stonelick Township (10-V-26). Staff recommended disapproval because the system is rated as four bedrooms, and the addition would bring the home to five bedrooms.

Dr. Treon asked if the concern was that the septic system was not large enough to support the home. Mr. Braasch explained that septic system sizes were designed for flow rates based on the number of bedrooms in the home connected to the system. The current septic system was only rated for four bedrooms.

Dr. Treon asked if any overflow from the system, should it become overloaded, would be confined to the property. Mr. Braasch explained that this system filtered through sand before discharging, and that any surface sewage would likely be confined to the property.

Mr. Brown asked if there would be an increase in the number of occupants in the home. Mr. Braasch was not sure, and the homeowners were not present to answer.

Dr. Rickabaugh made a motion to approve connecting a room addition to the existing sand filter system at 3152 Sherilyn Ln, Stonelick Township (10-V-26). Mr. Meadors seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

New Black Water Holding Tank at 3502 Patterson Road, Tate Township (11-V-26) – Mr. Braasch reported Thomas and Bonnie McNamara requested approval to install a black water holding tank at 3502 Patterson Road, Tate Township (11-V-26). Staff recommended approval contingent on a permit to install being obtained by a registered septic installer and the tank passing a watertight test.

Dr. Treon made a motion to approve installing a black water holding tank at 3502 Patterson Road, Tate Township (11-V-26), contingent on a permit to install being obtained by a registered septic installer and the tank passing a watertight test. Mr. Seal seconded the motion. The vote was all ayes, motion carried. (Attachment #7)

New Black Water Holding Tank at 2140 SR 132, Goshen Township (12-V-26) – Mr. Braasch reported Joshua and Loni Knapp requested approval to install a black water holding tank at 2140 SR 132, Goshen Township (12-V-26). Staff recommended approval contingent on a contract for monthly pumping being submitted and the tank passing a watertight test.

Stuart Wilson of SepTek Service, the installer for the system, stated the tank recently passed a watertight test and that SepTek Service would also perform the monthly pumping. The system was a Jet 500 with a Roth 1,000-gallon dosing tank. Mr. Braasch noted that the Roth was a poly tank and asked Mr. Wilson whether he was aware of the precautions required when pumping a poly tank. Mr. Wilson stated he was aware there was a curtain drain around the tank, and it would not be fully pumped to avoid floating the tank.

Mr. Meadors made a motion to approve installing a black water holding tank at 2140 SR 132, Goshen Township (12-V-26), contingent on a contract for monthly pumping being submitted and the tank passing a watertight test. Dr. Rickabaugh seconded the motion. The vote was all ayes, motion carried. (Attachment #8)

PUBLIC COMMENT:

No members of the public were present to offer comments.

NON-CONSENT AGENDA (continued):

Adoption of Resolution 05-26 Authorizing Submittal of an Application for FY 2026 Community Development Block Grant Funds to be Used for the Septic System Rehabilitation Financing Program to the Board of Clermont County Commissioners- Ms. Nesbit requested the Board adopt Resolution 05-26 Authorizing Submittal of Application for FY 2026 Community Development Block Grant Funds to be Used for the Septic System Rehabilitation Financing Program to the Board of County Commissioners.

Dr. Rickabaugh made a motion to adopt Resolution 05-26 Authorizing Submittal of Application for FY 2026 Community Development Block Grant Funds to be Used for the Septic System Rehabilitation Financing Program to the Board of Clermont County Commissioners. Mr. Seal seconded the motion. The vote upon roll was as follows: Mr. Seal, yes; Dr. Treon, affirm; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #9)

Adoption of Resolution 06-26 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of properties to be considered a public health nuisance as stated on Attachment A of Resolution 06-26 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

- a. 2836 US 52, Chilo, OH 45112- Motor Missing
- b. 672 Loveland Miamiville Rd, Loveland, OH 45140- Motor Not Running
- c. 576 Wards Corner Rd, Loveland, OH 45140- Upflow Filter Needs to Be Pumped and Cleaned
- d. 315 W Main St, Newtonsville, OH 45158- Motor Not Running, Property Is Accessible to Sewer
- e. 2261 Wilshire Cr, Batavia, OH 45122- Sewage Pooling, System Saturated.

- f. 320 W Main St, Newtonsville, OH 45158- Sewage Pooling, Property Is Accessible to Sewer

Following a review and discussion, Mr. Seal made a motion to waive the three required readings of Resolution 06-26 Declaring the Properties listed on Attachment A Public Health Nuisances. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, affirm; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

Mr. Seal then made a motion to declare Resolution 06-26 an emergency measure necessary for the immediate preservation of public peace, health, or safety, and for the purpose of the immediate need to abate or remove the dangerous public health nuisances. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

Mr. Meadors then made a motion to adopt Resolution 06-26, declaring the properties listed on Attachment A to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #10)

Approval of Bills- Ms. Nesbit presented a list of the Health District's invoices paid in March 2026 for consideration. Following the Board's review and discussion, Dr. Rickabaugh made a motion to approve the bills as presented. Dr. Treon seconded the motion. The vote was all ayes; motion carried. (Attachment #11)

DISCUSSION ITEMS:

Update on House Bill 692- Ms. Nesbit met with Representatives John and Pizzuli, along with other representatives of the Association of Ohio Health Commissioners and the Ohio Environmental Health Association. She felt the meeting went well, and the representatives agreed that AOHC and OEHA could work with their staff to draft a sub-bill to address some of the concerns.

New Website- Ms. Nesbit reported that the agency transitioned its .org URL to a .gov URL with the launch of the new website. She reminded the Board that they had approved the transition from the county platform last year, and that staff had been working through the design and conversion process since then. The new URL is www.clermontohiohealth.gov. The old URL www.ccphohio.org will redirect to the new site; however, any links beyond the home page will not work.

Ms. Nesbit thanked Ms. Rose, Communications Coordinator, for all her hard work on the transition. Ms. Rose took over the project when she started last year and did a fantastic job. Ms. Nesbit asked if anyone found any issues with the new website, to please report them so corrections could be made.

ADDITIONAL INFORMATION

Ms. Stapleton noted the newly appointed Administrative Assistant 2, Bevin O'Neill, was scheduled to start on April 13. The Board members would begin receiving emails from her, and she would be at the May meeting.

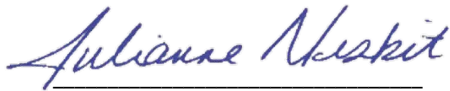
NON-CONSENT AGENDA (continued):

November 2026 Regular Meeting Date- Ms. Nesbit stated the regularly scheduled November Board meeting fell on Veterans' Day. She asked if the Board would like to reschedule the meeting for November 10th or 12th.

Mr. Seal made a motion to reschedule the regular November 2026 meeting of the Clermont County Board of Health to November 10, 2026. Dr. Treon seconded the motion. The vote was all ayes; motion carried.

ADJOURNMENT:

Dr. Treon made a motion to adjourn the meeting at 3:58 pm. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.



SECRETARY



RESPECTFULLY SUBMITTED